

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Chief Officer Asset Management & Regeneration		
Contact person:	Jason Green	Telephone number: 0113 378770	
Subject²:	Local Centres Programme (LCP) – Armley Town Street Active Travel Project		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Chief Officer Asset Management & Regeneration has approved the funding of £75,000 from the LCP budget and the subsequent injection of this funding into the Armley Town Street budget which forms part of the Active Travel Fund Tranche 4 Programme for the implementation of the scheme.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Armley Members have agreed to use LCP funds allocated to the ward as match towards revitalising Armley Town Street that has secured £2.9m of funding from Active Travel England through the Active Travel Fund Tranche 4. The LCP funds will create added value to the Armley Town Street Active Travel scheme with a series of project ideas being promoted by the Armley ward members in conjunction with local stakeholders that will generate additional footfall to the town centre thereby supporting local businesses and the local economy.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Previously ward members had considered utilising the LCP funds on a project in New Wortley to create a gateway including new signage to improve the</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	appearance and safety of the junction of Green Lane and Tong Road. This scheme failed to materialise as viable project and was withdrawn. A further proposal to improve the appearance of a parade of privately owned shops on Armley Town Street through the painting of a canopy, upper floor windows and fascias was also withdrawn.
Affected wards:	Armley
Details of consultation undertaken⁴:	Executive Member N/A
	Ward Councillors The principle of utilising the LCP funds towards the Armley Town Street Active Travel scheme was discussed and supported by ward members on 6th November 2023.
	Chief Digital and Information Officer ⁵ N/A
	Chief Asset Management and Regeneration Officer ⁶ Previous discussions have taken place at the Local Centres Programme Board chaired by the Chief Officer in March 2023 to use the LCP funding allocation as match towards the delivery of a project within this Priority Ward.
	Others Armley Action Team were consulted in November 2023 on the principle of utilising the LCP funds towards the Armley Town Street Active Travel scheme and were supportive of this proposal.
Implementation	Officer accountable, and proposed timescales for implementation David O' Donaghue Principal Transport Planner Highways & Transportation It is anticipated that work will start on site towards the end of the 2024/25 financial year and be completed by the end of the 2025 calendar year.
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰	
	Angela Barnicle Chief Officer Asset Management & Regeneration	
	Signature 	Date 22/03/2024

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.